

COMPANY RULES & POLICIES

Company Casting: Dancers are placed by ability and not necessarily by age. Age is used as a guideline. Parents should agree to allow Infusion Dance to place dancers on teams and in classes that will most benefit the dancer. For all competition routines, the choreographers reserve the right to change choreography, group sections, songs, add or remove dancers to be successful at competition. Initials: _____

Class Placement: Weekly technique classes will initially be set by age requirements. Classes may also include more advanced recreational dancers, and will learn additional routines that would be performed in community events and/or recitals. These classes are required to promote growth in technique, skill, confidence, flexibility, and so much more. Initials: _____

Attendance Policy: Please keep in mind that absences affect the entire team. All assigned rehearsals are mandatory for all dancers. If you foresee that your dancer will have to miss a rehearsal due to serious illness, death in the family or any other emergency, you must notify the company director(s) via company email at least 24 hours in advance to be considered an excused absence. Please provide the reason for absence. The following list highlights the differences between excused and unexcused absences:

Excused Absences	Unexcused Absences
Absences communicated by email 24 hrs in advance	Absences communicated within 24 hrs
3 excused absences per semester allowed	2 unexcused absences per semester allowed
Each excused absence for mandatory choreography class requires a 30 min private (\$25) during the spring semester.	Each unexcused absence for mandatory choreography class requires a 30 min private (\$25) in fall/spring.
Excused absences for technique class can be made up with a different class with prior approval.	Unexcused absences for technique class can be made up with a different class with prior approval.

Failure to complete required weekly training hours can result in being prevented from performing at community events and/or competitions. Tardiness on a regular basis will not be tolerated. Tardiness of 1-14 minutes will be subject to in-class disciplinary action, which includes running laps, burpees, push ups, etc. Tardies of 15 minutes or more are considered an unexcused absence. If a dancer misses any practices the month of or before a performance/competition, the directors reserve the right to remove the dancer with no refunds given. NO company member may miss any performances or competitions without advanced approval of company directors. Initials: _____

Additional Rehearsals: Additional Sunday rehearsals may be required as we get closer to competitions & performances. The Company Director will provide as much advance notice as possible. Last minute changes, unprecedented events, injuries, or illnesses may require the need for additional practices. Parents agree to be available on Sundays when these extra practices are needed (most likely in Spring) Initials: _____

Injury/Sickness: Dancers and/or parents/guardians must report injury or sickness to the directors via company email. A dancer will not be able to take class or join rehearsal until permission is given in writing by the dancer's parent/guardian. If any dancer asks to sit out of class due to sickness or injury, Infusion Dance staff will notify the dancer's parent/guardian, and the dancer will not be able to rejoin class or rehearsal until permission is given in writing by the dancer's parent/guardian. If the dancer is sick/injured, but is not contagious, we recommend they observe class and take notes either in person or Zoom (if available). Refusing to do this will count as an unexcused absence. If the dancer is sick and contagious, the excused absence protocol will be followed.

Initials: _____

Performance Participation: All members are required to participate in community events, recitals & competition. It is EXTREMELY important that each dancer and the dancer's parent/guardian be committed to Infusion Dance Company and to their team. No outside activities should interfere with the team on a continual basis. If this happens, the dancer may be removed from a performance or the team altogether with no refunds given for fees paid to date. Initials: _____

Competitions & Conventions: Dancers will be attending dance conventions, workshops and competitions local to the Austin area as well as out-of-town. A tentative schedule will be available but parents agree to be flexible to changes happening outside of our control. Most competition companies don't offer refunds. They only credit for future events. Initials: _____

Training & Auditions: Passing the initial audition and training with the team DOES NOT mean dancers will be participating at every performance or competition. Dancers will learn choreography in class but it is their responsibility to practice outside of class in order to master it. If a dancer does not correctly execute the choreography in terms of timing, energy, or any other technical component required to be on stage, parents and dancers understand that they will not be selected for a specific performance and no refunds of tuition, costumes or fees will be given. Parents will have the option to pay for privates to correct specific technical issues associated with disqualification. If a dancer is selected as a sub for a performance/competition, he/she must follow all the attendance and training requirements for the team. Initials: _____

Solos/Duets/Trios: Dancers who have participated in at least one group competition number, can purchase a solo/duet/trio training package per calendar year. Contract and down payment need to be finalized by December 15th. One Solo/Duet/Trio performance per year will be awarded by the studio to dancers who go above and beyond the expectations. Choreography fees & training will be provided at no cost, however, costume/competition fees will be paid by parents. For sponsored solos/duets/trios, training does not guarantee performance but it can improve a dancer's overall quality and technique. Initials: _____

Costumes: Unless parents purchase a solo/duet/trio package, costumes and accessories are solely decided by the directors. Dancers and parents can only provide input in costumes and accessories if they purchase a solo/duet/trio package. Initials: _____

Dress Code: Uniform including assigned shoes must be worn at all times during weekly classes and rehearsals. Failure to be prepared on a regular basis will be subject to disciplinary action (see Classroom Behavior below) and/or result in dismissal from class/company performances. Initials: _____

Classroom Behavior: Includes: disrespect, tardies, incomplete uniform, disruptive class behavior, bringing food/gum to the studio among other non constructive behaviors. These behaviors will be handled according to the behavior policy below:

- 1st Warning: Verbal Warning
- 2nd Warning: Push Ups/Burpees or other physical conditioning assignment
- 3rd Warning: Sitting out of class
- 4th Warning: Director/parents are contacted and students may be suspended. Initials: _____

Company Communication: Important information such as schedule changes, weekend rehearsal dates and upcoming performances will be distributed by email or PARENT group texts to each parent/guardian. The parent/guardian is responsible for keeping up with important information, ensuring they are receiving company emails and reading everything in its entirety. It is the responsibility of the parent/guardian to ensure the contact information is updated. Dancers under the age of 16 are not allowed to communicate with instructors and/or directors in order to prevent miscommunication and/or minor privacy concerns. Initials: _____

Fundraising: Raising money is a necessary and important facet of running a performing team. This money is NOT the money each dancer pays for their own costumes, shoes, and outfits. This is the money needed to cover props, music, electronics, choreography, etc. The team will have 1 fundraiser per semester organized by the studio and each member is required to participate. If anything is purchased for the team's use and paid for with fundraised money and a member has not raised their share of the expenses at that point, s/he may be assessed the cost of the activity. I understand that for my dancer to participate in team events made possible by fundraised money, s/he must fundraise or pay out of pocket their fair share amount. I understand that if s/he chooses not to fundraise or pay their fair share, s/he will not be allowed to participate/perform. Initials: _____

Additional Training: No company member is allowed to take class at another directly competitive studio within 30 miles of our studio without explicit approval from the director. We are interested in the growth of each dancer but we need to be made aware of any additional training. Please allow Infusion Dance the opportunity to approve any outside training. Failure to have other classes approved can result in removal from the company with no refunds given for fees paid to date. Initials: _____

Student Conduct: Members are required to be on their best behavior at all times at the studio, outside events, competitions, etc. Poor behavior and disrespect to other dancers, staff members, or visitors will not be tolerated & may result in release from the dance team with no refunds given for fees paid to date. Infusion Dance reserves the right to immediately dismiss any student whose attitude, class attendance, work habits, interrelations with fellow students and/or staff or overall behavior are in violation of studio, local, or federal rules and regulations. Any behavior that is judged unacceptable including undisciplined, irresponsible, dishonest, discourteous, harmful or otherwise unacceptable will not be tolerated. Dating among company members is not allowed and could be the grounds for termination from the team. Initials: _____

Parent Conduct: We also request that parents model exemplary behavior to our dancers while at the studio, studio events, competitions, conventions, etc. We could not do this without you, and we appreciate your cooperation in helping our students become kind and disciplined dancers. Any issues regarding the company should be brought up to the directors in a respectful and timely manner. We are interested in your feedback in order to build a successful team but we also reserve the right to dismiss any dancer whose parent(s) violates our code of conduct. Initials: _____

Anti-Harassment Policy: No student shall harass or abuse any other person in word, deed, or action. No student shall tamper or borrow without permission the personal property of others. Initials: _____

Dismissal: Violation of Infusion Dance policies or rules will be cause for immediate dismissal of any student at the expense of their parent or guardian. No refunds for tuition, costumes, registration fees or any other fees will be given to dismissed students. Initials: _____

Resignation: Any member that resigns from Infusion Dance during a season and wishes to return will have to wait to re-audition for the following season. All fees paid will be forfeited. Initials: _____

I also understand the **time, financial support, dedication, devotion, and discipline** that my child and I must have to be involved with a competitive dance team. I intend to devote the time needed to make the Infusion Dance Team a success for this competition season. Initials: _____

Your signature below indicates that you understand and will abide by all enclosed guidelines regarding rules and regulations, conduct policies and procedures.

Parent/ Guardian Signature _____ Date: _____

Dancer Signature _____ Date: _____

I received information about solos/duets/trios _____ Yes _____ No